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**THE VILLAGE OF TINLEY PARK**  
**Cook County, Illinois**  
**Will County, Illinois**

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**RESOLUTION**  
**NO. 2021-R-020**

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**A RESOLUTION APPROVING A CONTRACT WITH TRUGREEN FOR THE VILLAGE OF  
TINLEY PARK LAWN CARE PROGRAM**

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**JACOB C. VANDENBERG, PRESIDENT**  
**KRISTIN A. THIRION, VILLAGE CLERK**

**CYNTHIA A. BERG**  
**WILLIAM P. BRADY**  
**WILLIAM A. BRENNAN**  
**DIANE M. GALANTE**  
**MICHAEL W. GLOTZ**  
**MICHAEL G. MUELLER**  
**Board of Trustees**

**RESOLUTION NO. 2021-R-020**

**A RESOLUTION APPROVING A CONTRACT WITH TRUGREEN FOR THE VILLAGE OF TINLEY PARK LAWN CARE PROGRAM**

**WHEREAS,** the Village of Tinley Park, Cook and Will Counties, Illinois, is a Home Rule Unit pursuant to the Illinois Constitution of 1970; and

**WHEREAS,** the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have considered entering into a Contract with the TruGreen, a true and correct copy of such Second Extension Contract being attached hereto and made a part hereof as **EXHIBIT 1**; and

**WHEREAS,** the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have determined that it is in the best interests of said Village of Tinley Park that said Contract be entered into by the Village of Tinley Park;

**NOW, THEREFORE, Be It Resolved** by the President and Board of Trustees of the Village of Tinley Park, Cook and Will Counties, Illinois, as follows:

**Section 1:** The Preambles hereto are hereby made a part of, and operative provisions of, this Resolution as fully as if completely repeated at length herein.

**Section 2:** That this President and Board of Trustees of the Village of Tinley Park hereby find that it is in the best interests of the Village of Tinley Park and its residents that the aforesaid "Contract" be entered into and executed by said Village of Tinley Park, with said Contract to be substantially in the form attached hereto and made a part hereof as **EXHIBIT 1**, subject to review and revision as to form by the Village Attorney.

**Section 3:** That the President and Clerk of the Village of Tinley Park, Cook and Will Counties, Illinois are hereby authorized to execute for and on behalf of said Village of Tinley Park the aforesaid Contract.

**Section 4:** That this Resolution shall take effect from and after its adoption and approval.

**ADOPTED** this 16<sup>th</sup> day of March, 2020, by the Corporate Authorities of the Village of Tinley Park on a roll call vote as follows:


**AYES:** Berg, Brady, Brennan, Galante, Glotz, Mueller


**NAYS:** None

**ABSENT**None

**APPROVED** this 16<sup>th</sup> day of March, 2021, by the President of the Village of Tinley Park.

ATTEST:

  
\_\_\_\_\_  
Village Clerk

  
\_\_\_\_\_  
Village President

# **EXHIBIT 1**

## VILLAGE OF TINLEY PARK

### SERVICE CONTRACT

This contract is by and between the **Village of Tinley Park**, an Illinois home-rule municipal corporation (the "Village"), and **TruGreen** (the "Contractor"), for the project or work described in Exhibit A, attached hereto and made a part hereof.

1. In consideration of the compensation stated in paragraph 2, the Contractor shall provide all the services described in the Scope of Services attached hereto as Exhibit "A" and incorporated herein by reference. The express terms of this Contract shall take precedence and control over any term or provision of the Scope of Services (Exhibit A) that in any way conflicts with, differs from, or attempts to alter the terms of this Contract.
2. Except in the event of a duly authorized change order approved by the Village as provided in this Contract, and in consideration of the Contractor's final completion of all work in conformity with this Contract, the Village shall pay the Contractor an amount not to exceed forty one **thousand one hundred and seven 00/100 Dollars (\$41,107.00)**. Within thirty (30) calendar days of completion of the work, the Contractor shall submit his application for payment to the Village, and the Village shall pay Contractor for the work performed no later than **thirty (30)** calendar days from the date of the Village's receipt and the Village's approval of the work and the application for payment. No payment shall be made by the Village until the Contractor has submitted to the Village (i) a Contractor's Affidavit listing all subcontractors and material suppliers utilized on the project and (ii) final waivers of lien from the Contractor, all subcontractors and all material suppliers.
3. No changes shall be made, nor will invoices for changes, alterations, modifications, deviations, or extra work or services be recognized or paid except upon the prior written order from authorized personnel of the Village. The Contractor shall not execute change orders on behalf of the Village or otherwise alter the financial scope of the Project.
4. Written change orders may be approved by the Village Manager or his designee provided that the change order does not increase the amount set forth in paragraph 2 of this Contract to more than \$10,000.00. Changes in excess of this amount must be approved by the Village Board prior to commencement of the services or work. **If a requested change causes an increase or decrease in the cost of or time required for the performance of the contract, Contractor will agree to an equitable adjustment in the contract price or performance schedule, or both. Neither party is obligated to comply with requested changes unless and until both parties execute a written change order.**
5. **Time is of the essence on this Contract.** The Contractor shall complete all work under this Contract by the dates set forth below:
6. No "Notice to Proceed" may be given nor any work commenced until this Contract is fully executed and all exhibits and other attachments are completely filled out and attached hereto.
7. It is understood and agreed by the parties that the Contractor is an independent contractor retained for the above-mentioned purpose. The Village shall not control the manner nor the means of the Contractor's performance, but shall be entitled to a work product as described herein. The term "subcontractor" shall mean and include only those hired by and having a direct contract with Contractor for performance of work on the Project. The

Village shall have no responsibility to any subcontractor employed by a Contractor for performance of work on the Project, and all subcontractors and material suppliers shall look exclusively to the Contractor for any payments due. The Village will **not** be responsible for reporting or paying employment taxes or other similar levies that may be required by the United States Internal Revenue Service or other State or Federal agencies. Every subcontractor shall be bound by the terms and provisions of this Contract as far as applicable to their work. The Contractor shall be fully responsible to the Village for the acts and omissions of its subcontractors, and shall ensure that any subcontractors perform in accordance with the requirements of this Contract. Nothing contained herein shall create any contractual or employment relations between any subcontractor and the Village. The Contractor is solely responsible for the safety procedures, programs and methods of its employees and agents and shall hold the Village harmless for any and all damages resulting from violations thereof. The Contractor shall comply with all applicable federal, State and local safety laws and regulations.


- 8. It is further agreed that the Contractor shall indemnify, hold harmless, and defend the Village, its officers, agents, and employees from and against any and all claims, losses, damages, causes of action, suits, and liability of every kind, including all expenses of litigation, court costs, and attorneys' fees, for injury to or death of any person or for damage to any property arising out of or in connection with the Contractor's negligence under this Contract.**
- 9. The Contractor assumes full responsibility for the work to be performed hereunder and hereby releases, relinquishes, and discharges the Village, its officers, agents, and employees from all claims, demands, and causes of action of every kind and character, including the cost of defense thereof, for any injury to or death of any person and any loss of or damage to any property that is caused by, alleged to be caused by, arising out of, or in connection with the Contractor's negligence in its work to be performed hereunder. The Contractor shall maintain insurance coverage in an amount and from a carrier suitable to the Village, and the Village shall be named as an additional insured where required. Certificates of Insurance are attached hereto as Exhibit B.**
10. The Village is exempt from payment of state and local sales and use of taxes on labor and materials incorporated into the project. If necessary, it is the Contractor's responsibility to obtain a sales tax permit, resale certificate, and exemption certificate that shall enable the Contractor to buy any materials to be incorporated into the project and then resale the aforementioned materials to the Village without paying the tax on the materials at the time of purchase. In no event will the Village be liable for or pay any sales or use taxes incurred by the Contractor in performing the services under this contract.
11. The Contractor shall comply with all applicable federal, state, and local statutes, regulations, ordinances, and other laws, including but not limited to the Immigration Reform and Control Act (IRCA). The Contractor may not knowingly obtain the labor or services of an unauthorized alien. The Contractor, not the Village, must verify eligibility for employment as required by IRCA.
12. At any time, the Village may terminate this Contract for convenience, upon written notice to the Contractor. The Contractor shall cease work immediately upon receipt of such notice. The Contractor shall be compensated for services performed and accepted by the Village up to the date of termination.

13. No waiver or deferral by either party of any term or condition of this Contract shall be deemed or construed to be a waiver or deferral of any other term or condition or subsequent waiver or deferral of the same term or condition.
14. This Contract may only be amended by written instrument approved and executed by the parties.
15. This Contract and the rights and obligations contained herein may not be assigned by the Contractor without the prior written approval of Village.
16. The parties hereby state that they have read and understand the terms of this Contract and hereby agree to the conditions contained herein.
17. This Contract has been made under and shall be governed by the laws of the State of Illinois. The parties agree that performance and all matters related thereto shall be in Cook County, Illinois.
18. Contractor, its employees, associates or subcontractors shall perform all the work hereunder. Contractor agrees that all of its associates, employees, or subcontractors who work on this Project shall be fully qualified and competent to do the work described hereunder. Contractor shall undertake the work and complete it in a timely manner.
19. If any provision of this Contract shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court of competent jurisdiction finds that any provision of this Contract is invalid or unenforceable, but that by limiting such provision it may become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.
20. This Contract represents the entire and integrated agreement between the Village and Contractor and supersedes all prior negotiations, representations, or agreements, either written or oral.
21. This Contract will be effective when signed by the last party whose signing makes the Contract fully executed.
22. The Contractor agrees to comply with the Illinois Prevailing Wage Act, if the work to be performed under this Contract is covered by said Act.
23. The Contractor agrees to comply with the Illinois Substance Abuse Prevention on Public Works Projects Act.

## CERTIFICATIONS BY CONTRACTOR

### Eligibility to Contract

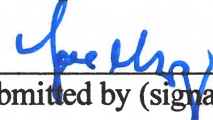
The undersigned hereby certifies that the Contractor is not barred from bidding on or entering into this contractor as a result of a violation of either the bid-rigging or bid-rotating provisions of Article 33E of the Criminal Code of 1961, as amended.

TruGreen \_\_\_\_\_       \_\_\_\_\_  
Name of Contractor (please print)      Submitted by (signature)

Zone Operations Manager \_\_\_\_\_  
Title

### Certificate of Compliance with Illinois Human Rights Act


The undersigned hereby certifies that the Contractor is in compliance with Title 7 of the 1964 Civil Rights Act as amended and the Illinois Human Rights Act as amended.

TruGreen \_\_\_\_\_       \_\_\_\_\_  
Name of Contractor (please print)      Submitted by (signature)

Zone Operations Manager \_\_\_\_\_  
Title

### Certificate of Compliance with Illinois Drug-Free Workplace Act

The undersigned, **having 25 or more employees**, does hereby certify pursuant to section 3 of the Illinois Drug Free Workplace Act (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of the work under the contract by complying with the requirements of the Illinois Drug-Free Workplace Act and, further certifies, that it is not ineligible for award of this contract by reason of debarment for a violation of the Illinois Drug-Free Workplace Act.


TruGreen \_\_\_\_\_       \_\_\_\_\_  
Name of Contractor (please print)      Submitted by (signature)

Zone Operations Manager \_\_\_\_\_  
Title

**Certificate Regarding Sexual Harassment Policy**

The undersigned does hereby certify pursuant to section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) direction on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

TruGreen  
Name of Contractor (please print)

  
Submitted by (signature)

Zone Operations Manager  
Title

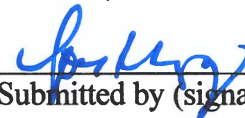
**Certificate of Compliance with Substance Abuse Prevention on Public Works Projects Act**

The undersigned hereby certifies that:

- A. There is in place a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act (P.A. 95-0635), and has provided a written copy thereof to the Village of Tinley Park.
  
- B. There is in place a collective bargaining agreement which deals with the subject matter of the Substance Abuse Prevention on Public Works Projects Act (P.A. 95-0635)

(Cross out either A or B depending upon which certification is correct)

TruGreen  
Name of Contractor (please print)

  
Submitted by (signature)

Zone Operations Manager  
Title



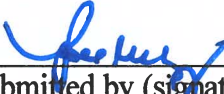
**Certificate of Compliance with Prevailing Wage Requirements**

The undersigned hereby certifies that:

This contract calls for the construction of a “public work,” within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/.01 et seq. (“the Act”). The Act requires contractors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the current “prevailing rate of wages” (hourly cash wages plus amount for fringe benefits) in the county where the work is performed. The Department publishes the prevailing wage rates on its website at <http://www.state.il.us/agency/idol/rates/rates.HTM>. The Department revises the prevailing wage rates and the contractor/subcontractor has an obligation to check the Department’s web site for revisions to prevailing wage rates. For information regarding current prevailing wage rates, please refer to the Illinois Department of Labor’s website. All contractors and subcontractors rendering services under this contract must comply with all requirements of the Act, including but not limited to, all wage requirements and notice and record keeping duties.

TruGreen  
Name of Contractor (please print)

Zone Operations Manager  
Title

  
Submitted by (signature)


*(not applicable)*

**Certificate of Compliance with the Village of Tinley Park Responsible Bidder Ordinance**

The undersigned or the entity making the proposal or bid has reviewed and is in compliance with the Village of Tinley Park Responsible Bidder Ordinance **No. 2019-O-079**

TruGreen  
Name of Contractor (please print)

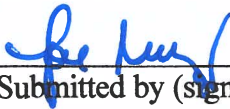
Zone Operations Manager  
Title

  
Submitted by (signature)

**Employment of Illinois Workers on Public Works Act**

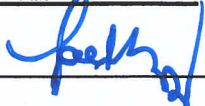
The undersigned does hereby certify that if at the time the Contract for this Project is executed, or if during the term of the Contract, there is excessive unemployment in Illinois as defined in the Employment of Illinois Workers on Public Works Act, 30 ILCS 570/0.01 *et seq.*, as two consecutive months of unemployment exceeding 5%, the Contractor agrees to employ Illinois laborers in accordance with the “Employment of Illinois Workers on Public Works Act”. An “Illinois laborer” is defined as any person who has resided in Illinois for at least thirty (30) days and intends to become or remain an Illinois resident.

TruGreen  
Name of Contractor (please print)

  
Submitted by (signature)

Zone Operations Manager  
Title

**CONTRACTOR NAME**

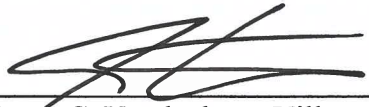
BY: TruGreen 

3/3/2021  
Date

Printed Name: Joel McKay

Title: Zone Operations Manager

**VILLAGE OF TINLEY PARK**

BY:   
Jacob C. Vandenberg, Village President  
*(required if Contract is \$20,000 or more)*

3/16/2021  
Date

**ATTEST:**

  
Village Clerk  
*(required if Contract is \$20,000 or more)*

3/16/2021  
Date

**VILLAGE OF TINLEY PARK**

BY: \_\_\_\_\_  
Village Manager

\_\_\_\_\_  
Date

## **SCOPE OF SERVICES**

Attached Scope of work for Lawn Treatments as detailed in:

- Proposal Title Lawn Treatments dated **February 2021**

## **Village of Tinley Park**

### **Lawn Treatments**

#### **SCOPE OF WORK:**

The Village of Tinley Park (VOTP) in its role of maintaining village-owned properties seeks the services of a capable Contractor to coordinate and deliver lawn treatment services at VOTP owned or VOTP maintained properties, such as right-of-ways and detention pond locations. The Contractor shall perform the following general services during the growing season, which is April 1<sup>st</sup> through December 1<sup>st</sup>.

- **Lawn and Bed Treatments:** Provide lawn and planting bed applications including weed control, fertilization, vegetation control and other related work for all areas listed in the detailed bid breakdown.
- **On Demand Services/ New Work:** When directed by the Street Superintendent or approved representative, provide, install, warranty and maintain all new landscape work as requested.
- **Reports:** Submit weekly and monthly reports as detailed below in the "Reporting Requirements" section below (page 02925-5)

#### **BID REQUIREMENTS**

Bid pricing must be added to the attached detailed bid tab sheet. The cost must be broken down for each area per month and total for the entire growing season. This contract will be in effect for the entire 2021 growing season. The growing season is April 1<sup>st</sup> through December 1<sup>st</sup>. Depending on weather conditions, treatment windows may be extended beyond the windows outlined below, and the bid should reflect that. This contract will have the option for 2 - one year extensions. The extension will be based on good workmanship and price. On occasion new on-demand work may be needed in addition to regular maintenance work items. Prices for on-demand services including labor should be included in the bid separate from regular maintenance. Any on-demand services must be approved by Street Superintendent or designated Street Foreman.

#### **EXAMINATION OF PLANS, SPECIFICATIONS, SPECIAL PROVISIONS, AND WORK SITES:**

The prospective bidder shall, before submitting a bid, carefully examine the provisions of the contract. The bidder shall inspect in detail the sites of the proposed work, investigate and become familiar with all the local conditions affecting the contract and fully acquaint themselves with the detailed requirements of construction.

#### **PRE-CONSTRUCTION MEETING:**

Upon execution of the contract with the successful bidder, the Village will schedule a meeting with the Contractor. The Contractor shall submit a work schedule on or before this meeting. In attendance shall be the Contractor's representative on the job; i.e., Construction Superintendent or Foreman. On, or

before this meeting, the Contractor and Village Street Foreman shall inspect the work site to determine the existing conditions.

1. Purpose - To discuss and resolve any problems regarding the work prior to the Contractor starting work. This includes the schedule of construction operations and interpretation of the Special Provisions and/or plans.
2. Attendance - Street Superintendent, Street Foremen, Contractor, Utility Company representatives, if utility work or adjustments are required. Also, any other persons as may be deemed necessary.
3. Specification information regarding source of materials, who is responsible for testing of materials, what, if any, work will be sublet, responsibility for maintaining traffic or detours, and any other problems relating to the work are to be discussed.
4. A roster will be prepared which will list the names, addresses and telephone numbers of all parties concerned. Twenty-four (24) hour a day and emergency contact persons and phone numbers shall be listed.

#### **USE OF FIRE HYDRANTS**

If the Contractor desires to use water from hydrants, they shall make application to the proper authorities, and conform to the municipal ordinances, rules or regulations concerning their use. Water from hydrants or other sources shall be at the Contractor's expense unless otherwise provided in the Special Provisions.

List of hydrants used must be turned in to Street Superintendent or assigned representative weekly. Contractor is responsible for reporting any malfunctioning or damaged hydrants.

Fire Hydrants shall be accessible at all times to the fire department. No material or other obstructions shall be placed closer to a fire hydrant than permitted by municipal ordinances, rules or regulations, or within ten feet (10') of a fire hydrant, in the absence of such ordinances, rules or regulations.

#### **QUANTITY CHANGES:**

VOTP reserves the right to add or delete areas to be maintained under all of the treatment programs at the unit prices bid.

#### **LOCATION OF UTILITIES:**

Before starting any digging, the Contractor shall contact JULIE for location of any and all utilities (if necessary). The toll-free number is 800-892-0123.

The Contractor is responsible for notification and coordination with JULIE for location of utilities before and throughout the length of the contract.

#### **NOTICE:**

Village Notification

A minimum of forty-eight (48) hours notice shall be given to the VOTP prior to starting work, departing from a pre-approved regular schedule, or restarting work after some absence of work for any reason.

VOTP must be notified by the next business day if there have been any employee assignment changes to the crew assigned to the Village. Notification may be done by email, phone call or in person.

NOTIFY:           Public Works  
                      Street Department:  
                      708-444-5520 Kelly Mulqueeny  
                      708-444-5526 Jimmy Quinn  
                      708-444-5527 Steve Grossi  
                      Public Works  
                      Facilities Department:  
                      708-444-5595 Dave Galati  
                      708-444-5500 Village Hall

For all pesticide application notifications, the following list of contacts must be emailed. A minimum of 24 hours prior to the work for all sites other than the Village Hall and the Police Station. The Village Hall and the Police Station require 4 days advanced notice via email:

Kelly Mulqueeny [kmulqueeny@tinleypark.org](mailto:kmulqueeny@tinleypark.org)  
Terry Lusby Jr. [tlusby@tinleypark.org](mailto:tlusby@tinleypark.org)  
Terri Chojnacki [tchojnacki@tinleypark.org](mailto:tchojnacki@tinleypark.org)  
David Galati [dgalati@tinleypark.org](mailto:dgalati@tinleypark.org)  
Denise A. Maiolo [dmaiolo@tinleypark.org](mailto:dmaiolo@tinleypark.org)  
Laura Godette [lgodette@tinleypark.org](mailto:lgodette@tinleypark.org)  
Jimmy Quinn [jquinn@tinleypark.org](mailto:jquinn@tinleypark.org)  
Steve Grossi [sgrossi@tinleypark.org](mailto:sgrossi@tinleypark.org)

**PROTECTION AND SAFETY OF PEDESTRIANS:** Work zone safety shall be practiced and maintained at all times until the project work is completely finished. Landscape work is obviously situated in areas traveled by pedestrians. The landscape work in this contract will be encountered by motorist, pedestrians and bicyclists throughout the growing season, for this reason the contractor must anticipate this and accommodate them. Any potential hazards to the general public due to materials, equipment, obstructions, tripping hazards, drop-offs or any hazardous aspects of the work must be remedied or properly protected and barricaded. Grass clippings may not be blown into streets or sidewalks.

**WORK DAYS & NOISE LIMITATIONS:** All work within the defined limits of the project shall be performed between the hours of 7:00 AM and 7:00 PM, Monday through Friday, and between 9:00 AM and 5:00 PM on Saturday, unless authorized at the sole discretion of VOTP. No work is to be performed or left open on Sunday or the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving and Christmas. In rare instances, work conducted at public facilities such as Village Hall may be required outside the standard hours in order to work around a conflict, as directed by the Street Superintendent.

**VILLAGE SPECIAL EVENTS:** The Village has several special events throughout the year, typically held in the downtown area which may require all landscape maintenance work to be completed immediately beforehand so the sites are looking their best. These events include but are not limited to:

- Village Block Party (usually around the 3<sup>rd</sup> Sunday in July)

- Farmers Markets
- Music performances
- Movie showings

**CLEAN-UP:** The Contractor shall be responsible for thoroughly cleaning up any and all areas affected by their work. All parkways must be left neat. If the area has not been cleaned properly, VOTP Public Works will use a mechanical street sweeper or any other equipment we deem necessary to clean the area. All clean-up related work shall be incidental in cost to the contract work.

No work shall be left incomplete over holidays.

**DISPOSAL OF DEBRIS AND EXCAVATED OR REMOVED MATERIALS:** The Contractor shall be responsible for satisfactory removal and disposal of any litter found in the area. Contractor will completely remove all litter prior to treatments.

**PARKWAY TREES:** The Contractor shall inspect each work site in advance and arrange to execute the work in a manner which will not cause injury to trees. Any tree limbs that might be damaged by equipment operations should be protected by the contractor. Any tree limbs that are broken by equipment shall be reported to VOTP. The Village will neatly prune the damaged limb at the Contractor's expense.

**DAMAGES:** Work under this pay item shall include providing all the materials, labor and equipment necessary to remove and replace damaged areas that was caused by the contractor. VOTP will not provide a dumpsite for this material.

Ruts caused by equipment or vehicles must be restored to their original state. Seed is acceptable for damaged areas smaller than 9".

### **CONTRACTOR'S RESPONSIBILITIES**

In providing the services under this Contract, the Contractor shall:

1. Exercise safe, sanitary and sound-business practices with the skill, care and diligence normally shown by professional landscapers.
2. Require all employees to wear suitable uniforms during the time they are on Village property.
3. Supply an adequate number of trained and fully insured personnel to perform all work.
4. Require one employee on a crew to understand all verbal and written instructions in English issued by the Street Superintendent or representative.
5. Remove all rubbish, debris and wastes from the location(s), resulting from the work performed, in an orderly and safe manner and legally dispose of same.
6. Provide evidence of all licenses and permits that may be required for all contract activities.
7. Provide required notification of chemical application on public areas, as required by law.



8. Require all personnel to report any hazardous or out of the ordinary conditions, as well as any vandalism, theft, deterioration, graffiti, damage, spills, evidence of rodent or animal infestation, unusual activity or the like, that may affect the operation and/or safety on Village properties, to the Street Superintendent, or representative. Any item in need of repair or replacement shall be reported on the same day it is observed.

9. Provide all consumable supplies, fertilizers, chemicals, water, equipment, tools, materials, containers, transportation, insurance, and labor required fulfilling the Contract and ensuring the health, vitality and appearance of plants and lawns.

Bidders shall also submit the names, experience and licenses for its Commercial Pesticide Applicator(s) that shall be used for spraying, weeds and pest control.

### **REPORTING REQUIREMENTS**

The Contractor shall submit reports (e.g., weekly, monthly, annually, etc.) in any form, content, and substance that may be required by the Street Superintendent, or representative at any time during this Contract. It shall be initially required that the Contractor provides the following reports to VOTP:

- Advanced notification of implementation of “On Demand” projects in addition to all pesticide applications.
- Weekly report of the work week, outlining all completed activities (e.g., maintenance, spraying, products used, etc.) and staffing and indications of locations serviced.
- Monthly summary, with Contractor’s invoice, of all work performed during the preceding month as well as any problems incurred, solutions provided recommendations and new or outstanding issues that may be of relevance to the operation.
- Annual summary of the preceding year’s activities and a preliminary forecast of the coming year’s activities or concerns if applicable.
- Advanced notification of chemical application schedule, minimum of two days in advance to notify staff.

### **MEETINGS**

It is anticipated that there will be required meetings between VOTP and the Contractor. These meetings may include representatives of other Village Departments and/or other Contractors or consultants, at the Street Superintendents’ discretion. It is initially anticipated that there will be a monthly meeting, April through December, to discuss landscape treatment issues. If necessary, additional Quality Assurance (QA) meetings will be scheduled by the Street Superintendent to review Village of Tinley Park’s standards as well as the overall quality of the Services. **An initial QA meeting to discuss start-up issues and requirements shall be scheduled upon Contract award.**

Attendance by the Contractor at all scheduled meetings shall be mandatory. The Contractor shall have a sufficient number of management level personnel (e.g., owner, superintendent, horticulturist, foremen) with decision-making authority available to attend meetings when scheduled. In any year of the

Contract, if the Contractor fails to attend meetings, VOTP may seek corrective measures that could include delays in the processing of Contractor's invoice.

**STAFFING PLAN**

The Contractor shall be responsible for employing and assigning a staff of competent personnel who are fully licensed, insured and qualified to perform the landscape work as required by this contract. At the onset of the Contract the Contractor shall provide staffing schedules for the Street Superintendents' review and approval. Staffing issues shall be reviewed at monthly meetings as required. Bidder shall describe anticipated maximum and minimum crew sizes with its bid. Bidder shall also provide a list and description of any work to be performed by subcontractors with its bid.

**SUPPLY AND EQUIPMENT REQUIREMENTS**

As described under "Contractor's Responsibilities," the Contractor shall supply all consumable supplies. Any costs for supplies shall be included as part of the bid price. Bidder shall submit a list of proposed supplies indicating a description and the brand name of each. Additionally, on demand the Contractor must provide a completed Manufacturer's Standard Material Safety Data Sheet (OSHA Form #20) for all fertilizers, herbicides and pesticides that may be used for the contract.

Any equipment or supplies of improper type or design, or inappropriate for the intended use, shall be replaced with satisfactory equipment or supplies at the Contractor's expense. On demand, the Contractor shall submit where it will warehouse and how it will transport the equipment to and from the site.

**LIST OF SITES**

The following list of sites is provided as a reference, and more details can be found in the detailed bid tab. VOTP may add or delete sites from the list as future maintenance needs may change. The acreages and square footages provided here are given as an estimate, and VOTP does not guarantee their accuracy. An estimated boundary of each site can be found in the corresponding map book on the page listed under the "Map Grid #" column. Some sites span more than one page, but in those cases only one map grid number is given. For treatment program one, only the turf areas are receiving treatments, but some parcels may also include beds in and amongst those turf areas. Treatment program two covers both lawn and bed areas at high profile sites.

**LIST OF SITES**

<b><u>ID #</u></b>	<b><u>*Map Grid /Page #</u></b>	<b><u>Name/ Description</u></b>	<b><u>Lawn Area (Acres)</u></b>	<b><u>Treatment Program 1</u></b>	<b><u>Treatment Program 2</u></b>
<b><u>M001</u></b>	<b><u>1</u></b>	<b><u>Apple Pond &amp; Creekmont</u></b>	<b><u>0.42</u></b>	<b><u>X</u></b>	-
<b><u>M002</u></b>	<b><u>2</u></b>	<b><u>80th Av Parkways 159th-163rd st</u></b>	<b><u>1.73</u></b>	<b><u>X</u></b>	-
<b><u>M004</u></b>	<b><u>2</u></b>	<b><u>E. on 163rd - 80th Ave. to 84th Ave. by Com Ed R.O.W.</u></b>	<b><u>0.10</u></b>	<b><u>X</u></b>	-

<b><u>M005</u></b>	<b><u>2</u></b>	<b><u>Pond north side of 163rd St. &amp; Evergreen</u></b>	<b><u>5.88</u></b>	<b><u>X</u></b>	<b><u>-</u></b>
<b><u>M006</u></b>	<b><u>3</u></b>	<b><u>76th Av Medians Between 161st &amp; 165th</u></b>	<b><u>3.13</u></b>		<b><u>X</u></b>
<b><u>M007</u></b>	<b><u>3</u></b>	<b><u>Pond north side of Helen Keller School</u></b>	<b><u>3.71</u></b>	<b><u>X</u></b>	<b><u>-</u></b>
<b><u>M009</u></b>	<b><u>5</u></b>	<b><u>Centennial Dr - Brementowne Dr. by retirement home</u></b>	<b><u>0.30</u></b>	<b><u>X</u></b>	<b><u>-</u></b>
<b><u>M010</u></b>	<b><u>5</u></b>	<b><u>Kingston Ct. &amp; Brementowne Dr.</u></b>	<b><u>0.24</u></b>	<b><u>X</u></b>	<b><u>-</u></b>
<b><u>M011</u></b>	<b><u>5</u></b>	<b><u>Centennial Circle Pkwy behind Menards</u></b>	<b><u>0.19</u></b>	<b><u>X</u></b>	<b><u>-</u></b>
<b><u>M012</u></b>	<b><u>5</u></b>	<b><u>Village Hall 16250 Oak Park Ave</u></b>	<b><u>3.98</u></b>		<b><u>X</u></b>
<b><u>M013</u></b>	<b><u>4</u></b>	<b><u>Harlem Ave Medians</u></b>	<b><u>0.04</u></b>		<b><u>X</u></b>
<b><u>M014</u></b>	<b><u>5</u></b>	<b><u>Oak Park north of 163rd St</u></b>	<b><u>0.96</u></b>	<b><u>X</u></b>	<b><u>-</u></b>
<b><u>M015</u></b>	<b><u>14</u></b>	<b><u>Pond North side of 168th St.</u></b>	<b><u>2.41</u></b>	<b><u>X</u></b>	<b><u>-</u></b>
<b><u>M016</u></b>	<b><u>8</u></b>	<b><u>167th St. north side Com Ed R.O.W.</u></b>	<b><u>0.07</u></b>	<b><u>X</u></b>	<b><u>-</u></b>
<b><u>M017</u></b>	<b><u>8</u></b>	<b><u>80th Av Parkways 163rd-167th st</u></b>	<b><u>0.75</u></b>	<b><u>X</u></b>	<b><u>-</u></b>
<b><u>M019</u></b>	<b><u>9</u></b>	<b><u>Lake Villa Ave and 163rd St</u></b>	<b><u>2.26</u></b>	<b><u>X</u></b>	<b><u>-</u></b>
<b><u>M020</u></b>	<b><u>9</u></b>	<b><u>Post 7 - 164th &amp; Harlem Ave. E. side</u></b>	<b><u>0.08</u></b>	<b><u>X</u></b>	<b><u>-</u></b>
<b><u>M021</u></b>	<b><u>9</u></b>	<b><u>Harlem Ave. &amp; 163rd St. island</u></b>	<b><u>0.22</u></b>		<b><u>X</u></b>
<b><u>M022</u></b>	<b><u>11</u></b>	<b><u>167th St Medians</u></b>	<b><u>0.01</u></b>		<b><u>X</u></b>
<b><u>M025</u></b>	<b><u>12</u></b>	<b><u>Post 1 -167th St Pump and Tanks 6640 167th St</u></b>	<b><u>1.62</u></b>		<b><u>X</u></b>
<b><u>M027</u></b>	<b><u>13</u></b>	<b><u>Easement North side of James St. Ridgeland to Leslie Ann</u></b>	<b><u>1.40</u></b>	<b><u>X</u></b>	<b><u>-</u></b>
<b><u>M028</u></b>	<b><u>14</u></b>	<b><u>Pond 167th St. &amp; Cherry Hill</u></b>	<b><u>3.67</u></b>	<b><u>X</u></b>	<b><u>-</u></b>
<b><u>M029</u></b>	<b><u>14</u></b>	<b><u>Plum Ct. Pond</u></b>	<b><u>3.01</u></b>	<b><u>X</u></b>	<b><u>-</u></b>
<b><u>M030</u></b>	<b><u>14</u></b>	<b><u>Pond North side of 168th St.</u></b>	<b><u>2.29</u></b>	<b><u>X</u></b>	<b><u>-</u></b>
<b><u>M032</u></b>	<b><u>15</u></b>	<b><u>169th St. Waterford Pond easement</u></b>	<b><u>0.23</u></b>	<b><u>X</u></b>	<b><u>-</u></b>
<b><u>M033</u></b>	<b><u>15</u></b>	<b><u>Pond Waterford &amp; 169th St.</u></b>	<b><u>3.50</u></b>		<b><u>X</u></b>
<b><u>M034</u></b>	<b><u>15</u></b>	<b><u>171st St from 84th to Grissom Dr (north side)</u></b>	<b><u>0.15</u></b>	<b><u>X</u></b>	<b><u>-</u></b>
<b><u>M035</u></b>	<b><u>15</u></b>	<b><u>Easement behind Kirby School (17000 80th</u></b>	<b><u>5.06</u></b>	<b><u>X</u></b>	<b><u>-</u></b>

		<u>Ave)</u>			
<u>M041</u>	<u>17</u>	<u>Sandy Ln Pond- Harlem and 168th Pl - On Demand Mowing for bottom of basin</u>	<u>1.68</u>	<u>X</u>	-
<u>M044</u>	<u>17</u>	<u>170th &amp; Olcott parkway by bridge</u>	<u>1.59</u>	<u>X</u>	-
<u>M045</u>	<u>17</u>	<u>170th Pl. &amp; Harlem guard rails E. &amp; W. side</u>	<u>0.17</u>	<u>X</u>	-
<u>M047</u>	<u>17</u>	<u>170th Pl. &amp; Oketo Ave. - empty lot</u>	<u>0.16</u>	<u>X</u>	-
<u>M049</u>	<u>17</u>	<u>Harlem Ave median, Sandy Ln to 170th</u>	<u>0.07</u>		<u>X</u>
<u>M050</u>	<u>17</u>	<u>Pond 171st &amp; Olcott</u>	<u>11.73</u>		<u>X</u>
<u>M051</u>	<u>18</u>	<u>Easement North side Sayre Ave. &amp; 168th St.</u>	<u>0.25</u>	<u>X</u>	-
<u>M052</u>	<u>18</u>	<u>Oak Park Ave. medians - Tinley Park Dr. to 171st St.</u>	<u>0.62</u>	<u>X</u>	-
<u>M057</u>	<u>19</u>	<u>Ridgeland Ave. - 167th St. to Willow Ln.</u>	<u>1.47</u>	<u>X</u>	-
<u>M058</u>	<u>19</u>	<u>Willow Lane Ditch</u>	<u>1.50</u>	<u>X</u>	-
<u>M059</u>	<u>13</u>	<u>167th St Parkway along cemetery</u>	<u>0.25</u>	<u>X</u>	-
<u>M060</u>	<u>20</u>	<u>Andres Pond</u>	<u>0.99</u>	<u>X</u>	-
<u>M061</u>	<u>20</u>	<u>Christopher Ct. island</u>	<u>0.06</u>	<u>X</u>	-
<u>M062</u>	<u>20</u>	<u>Gaynelle Bridge - parkways</u>	<u>0.15</u>	<u>X</u>	-
<u>M063</u>	<u>22</u>	<u>171st St Parkway - 92nd Ave to 94th Ave</u>	<u>0.33</u>	<u>X</u>	-
<u>M064</u>	<u>22</u>	<u>94th Ave Parkways 171st-175th</u>	<u>1.78</u>	<u>X</u>	-
<u>M065</u>	<u>22</u>	<u>Briar &amp; Thornwood pond</u>	<u>1.31</u>	<u>X</u>	-
<u>M066</u>	<u>23</u>	<u>88th Ave - 172nd to 174th both sides of street</u>	<u>1.31</u>	<u>X</u>	-
<u>M068</u>	<u>23</u>	<u>Thurnberry Ln and Shetland Dr Vacant lot</u>	<u>0.56</u>	<u>X</u>	-
<u>M069</u>	<u>23</u>	<u>Mill Run &amp; 171st St. pond &amp; parkways</u>	<u>0.38</u>	<u>X</u>	-
<u>M071</u>	<u>36</u>	<u>175th St. Parkways Humber to 88th</u>	<u>1.05</u>	<u>X</u>	-
<u>M073</u>	<u>15</u>	<u>171st St Parkways</u>	<u>2.57</u>	<u>X</u>	-
<u>M074</u>	<u>24</u>	<u>175th St. 84th Ave. to Castle - parkways on N. side</u>	<u>0.51</u>	<u>X</u>	-
<u>M075</u>	<u>24</u>	<u>84th Ave. - 171st to 175th St.</u>	<u>1.74</u>	<u>X</u>	-

<b><u>M077</u></b>	<b><u>37</u></b>	<b><u>175th St. at ComEd right-of-way</u></b>	<b><u>0.27</u></b>	<b><u>X</u></b>	-
<b><u>M080</u></b>	<b><u>26</u></b>	<b><u>171st St Parkway - 80th to Ozark Ave (south side)</u></b>	<b><u>0.26</u></b>	<b><u>X</u></b>	-
<b><u>M083</u></b>	<b><u>26</u></b>	<b><u>175th St. - Oriole W. to town homes on N. side of street including the lift station</u></b>	<b><u>1.96</u></b>	<b><u>X</u></b>	-
<b><u>M087</u></b>	<b><u>27</u></b>	<b><u>175th Odell Av- Oriole Av</u></b>	<b><u>6.19</u></b>	<b><u>X</u></b>	-
<b><u>M088</u></b>	<b><u>18</u></b>	<b><u>171st St. &amp; New England - parkways N. &amp; S. sides</u></b>	<b><u>0.29</u></b>	<b><u>X</u></b>	-
<b><u>M090</u></b>	<b><u>28</u></b>	<b><u>Easement Triangle 175th St. &amp; Hickory St.</u></b>	<b><u>0.25</u></b>	<b><u>X</u></b>	-
<b><u>M091</u></b>	<b><u>29</u></b>	<b><u>6720 North Street</u></b>	<b><u>0.28</u></b>	<b><u>X</u></b>	-
<b><u>M092</u></b>	<b><u>31</u></b>	<b><u>172nd St/66th Ct from 67th Ct to 173rd St</u></b>	<b><u>0.63</u></b>	<b><u>X</u></b>	-
<b><u>M093</u></b>	<b><u>29</u></b>	<b><u>6742 North St</u></b>	<b><u>1.30</u></b>	<b><u>X</u></b>	-
<b><u>M096</u></b>	<b><u>31</u></b>	<b><u>Oak Park Av Train Station south of RR</u></b>	<b><u>0.78</u></b>		<b><u>X</u></b>
<b><u>M098</u></b>	<b><u>29</u></b>	<b><u>Old Central School Lot</u></b>	<b><u>3.32</u></b>	<b><u>X</u></b>	-
<b><u>M099</u></b>	<b><u>28</u></b>	<b><u>Safety/Fire/Public Lot 17355 68th Ct</u></b>	<b><u>0.00</u></b>	<b><u>X</u></b>	-
<b><u>M101</u></b>	<b><u>29</u></b>	<b><u>Oak Park Av Train Station south of RR</u></b>	<b><u>0.31</u></b>		<b><u>X</u></b>
<b><u>M102</u></b>	<b><u>31</u></b>	<b><u>Easement 64th Ct. &amp; Ridgeland</u></b>	<b><u>0.91</u></b>	<b><u>X</u></b>	-
<b><u>M104</u></b>	<b><u>34</u></b>	<b><u>94th Ave Parkways 175th-179th</u></b>	<b><u>3.47</u></b>	<b><u>X</u></b>	-
<b><u>M105</u></b>	<b><u>22</u></b>	<b><u>9191 W 175th St</u></b>	<b><u>0.07</u></b>		<b><u>X</u></b>
<b><u>M107</u></b>	<b><u>34</u></b>	<b><u>Ash &amp; 176th - (9200 West)</u></b>	<b><u>0.16</u></b>	<b><u>X</u></b>	-
<b><u>M108</u></b>	<b><u>36</u></b>	<b><u>84th Ave from 175th to 179th</u></b>	<b><u>0.43</u></b>	<b><u>X</u></b>	-
<b><u>M109</u></b>	<b><u>36</u></b>	<b><u>Pond across from Prairie View School (8500 175th St) on 175th St.</u></b>	<b><u>3.38</u></b>	<b><u>X</u></b>	-
<b><u>M110</u></b>	<b><u>36</u></b>	<b><u>Pond north side of 179th St. &amp; 86th</u></b>	<b><u>3.67</u></b>	<b><u>X</u></b>	-
<b><u>M111</u></b>	<b><u>24</u></b>	<b><u>S. of 175th at 88th Ave. - N. side of 175th St.</u></b>	<b><u>0.19</u></b>	<b><u>X</u></b>	-
<b><u>M113</u></b>	<b><u>37</u></b>	<b><u>175th St. &amp; 80th Ave. W. parkways</u></b>	<b><u>0.58</u></b>	<b><u>X</u></b>	-
<b><u>M114</u></b>	<b><u>37</u></b>	<b><u>175th St. &amp; Queen Mary Pond</u></b>	<b><u>1.81</u></b>	<b><u>X</u></b>	-
<b><u>M115</u></b>	<b><u>37</u></b>	<b><u>179th St. - 80th Ave. to 84th Ave. -</u></b>	<b><u>5.97</u></b>		<b><u>X</u></b>

		<u>parkways</u>			
<u>M116</u>	<u>37</u>	<u>Post 11 - empty lot on Cloverview</u>	<u>0.26</u>	<u>X</u>	-
<u>M117</u>	<u>39</u>	<u>Sandalwood - guardrail</u>	<u>0.13</u>	<u>X</u>	-
<u>M118</u>	<u>38</u>	<u>Bristol Park Pond</u>	<u>0.72</u>	<u>X</u>	-
<u>M119</u>	<u>40</u>	<u>179th St Parkways - Harlemt to Sayre</u>	<u>0.46</u>	<u>X</u>	-
<u>M120</u>	<u>40</u>	<u>Hickory Street Pump Station and N side of Hickory St</u>	<u>1.91</u>	<u>X</u>	-
<u>M121</u>	<u>44</u>	<u>Texas Roadhouse Drive/White Eagle Drive east</u>	<u>0.73</u>	<u>X</u>	-
<u>M122</u>	<u>44</u>	<u>Texas Roadhouse Drive/White Eagle Drive west and N and S 183rd St parkways</u>	<u>0.78</u>	<u>X</u>	-
<u>M124</u>	<u>44</u>	<u>183rd St Medians</u>	<u>4.41</u>	<u>X</u>	-
<u>M127</u>	<u>46</u>	<u>Pond South side 179th St. &amp; 86th</u>	<u>3.61</u>	<u>X</u>	-
<u>M129</u>	<u>45</u>	<u>Pond Newcastle Drive &amp; Mansfield Dr</u>	<u>13.54</u>	<u>X</u>	-
<u>M130</u>	<u>35</u>	<u>S 179th St Golden Pheasant to Upland Dr</u>	<u>0.90</u>	<u>X</u>	-
<u>M132</u>	<u>47</u>	<u>80th Av Parkways 179th-RR</u>	<u>0.16</u>	<u>X</u>	-
<u>M133</u>	<u>47</u>	<u>80th Av Parkways RR-183rd st</u>	<u>0.70</u>	<u>X</u>	-
<u>M134</u>	<u>47</u>	<u>Cork Rd Pond</u>	<u>0.47</u>	<u>X</u>	-
<u>M135</u>	<u>48</u>	<u>183rd St easement 76th to 80th (south side)</u>	<u>0.08</u>	<u>X</u>	-
<u>M136</u>	<u>48</u>	<u>7850 183rd St PW area</u>	<u>3.66</u>		<u>X</u>
<u>M137</u>	<u>48</u>	<u>7850 183rd St Police Station and PW area</u>	<u>2.77</u>		<u>X</u>
<u>M138</u>	<u>48</u>	<u>80th Av Parkways RR-183rd st east side</u>	<u>0.42</u>	<u>X</u>	-
<u>M139</u>	<u>48</u>	<u>80th Av Train Station</u>	<u>6.56</u>		<u>X</u>
<u>M142</u>	<u>48</u>	<u>Berm ESDA Garage (7780 183rd St)</u>	<u>0.63</u>	<u>X</u>	-
<u>M143</u>	<u>48</u>	<u>Easement Veterans Parkway 76th Ave to Timbers Drive</u>	<u>9.04</u>		<u>X</u>
<u>M144</u>	<u>48</u>	<u>7850 183rd St Police Station &amp; Fire Training Tower</u>	<u>0.67</u>	<u>X</u>	-

<b><u>M145</u></b>	<b><u>39</u></b>	<b><u>Harlem Ave Median 177th St to 191st St</u></b>	<b><u>1.90</u></b>		<b><u>X</u></b>
<b><u>M148</u></b>	<b><u>51</u></b>	<b><u>Easement 182nd Street &amp; Sayre Avenue</u></b>	<b><u>0.77</u></b>	<b><u>X</u></b>	-
<b><u>M149</u></b>	<b><u>52</u></b>	<b><u>181st St. &amp; 65th Ave. Detention N. &amp; S.</u></b>	<b><u>1.52</u></b>	<b><u>X</u></b>	-
<b><u>M150</u></b>	<b><u>53</u></b>	<b><u>Easement 183rd St &amp; Ridgeland</u></b>	<b><u>1.37</u></b>	<b><u>X</u></b>	-
<b><u>M151</u></b>	<b><u>52</u></b>	<b><u>183rd St. &amp; Oak Park Ave. cornerse</u></b>	<b><u>0.45</u></b>	<b><u>X</u></b>	-
<b><u>M152</u></b>	<b><u>47</u></b>	<b><u>Easement 181st St. &amp; Highland</u></b>	<b><u>0.59</u></b>	<b><u>X</u></b>	-
<b><u>M153</u></b>	<b><u>44</u></b>	<b><u>183rd 91st Ave-94th Ave</u></b>	<b><u>1.42</u></b>	<b><u>X</u></b>	-
<b><u>M156</u></b>	<b><u>44</u></b>	<b><u>92nd Ave. S. of 183rd parkway</u></b>	<b><u>0.86</u></b>	<b><u>X</u></b>	-
<b><u>M159</u></b>	<b><u>46</u></b>	<b><u>183rd Black Oak Dr-88th Ave</u></b>	<b><u>0.26</u></b>	<b><u>X</u></b>	-
<b><u>M160</u></b>	<b><u>58</u></b>	<b><u>183rd ST PARKWAY 183rd PL to Tralee Trl</u></b>	<b><u>0.83</u></b>	<b><u>X</u></b>	-
<b><u>M161</u></b>	<b><u>59</u></b>	<b><u>185th St Parkway</u></b>	<b><u>0.32</u></b>	<b><u>X</u></b>	-
<b><u>M162</u></b>	<b><u>61</u></b>	<b><u>Convention Center Dr /183rd St.</u></b>	<b><u>0.41</u></b>	<b><u>X</u></b>	-
<b><u>M163</u></b>	<b><u>61</u></b>	<b><u>North &amp; South Sides of Creek Next to Jovan Broadcasting</u></b>	<b><u>4.15</u></b>	<b><u>X</u></b>	-
<b><u>M164</u></b>	<b><u>65</u></b>	<b><u>Easement Proseri &amp; 191st</u></b>	<b><u>3.52</u></b>	<b><u>X</u></b>	-
<b><u>M166</u></b>	<b><u>69</u></b>	<b><u>80th Ave. - parkways 191st St. to Greenway Blvd.</u></b>	<b><u>1.63</u></b>	<b><u>X</u></b>	-
<b><u>M168</u></b>	<b><u>70</u></b>	<b><u>7801 191st St Fire House # 4</u></b>	<b><u>0.83</u></b>		<b><u>X</u></b>
<b><u>M169</u></b>	<b><u>71</u></b>	<b><u>Post #13 Brookside Glen lift stations 7408 1/2 W Ridgefield Lane E. &amp; W. of 80th Ave.</u></b>	<b><u>0.25</u></b>	<b><u>X</u></b>	-
<b><u>M170</u></b>	<b><u>75</u></b>	<b><u>Tinley Park signs weed killer Ridgeland Av &amp; Vollmer Rd</u></b>	<b><u>0.00</u></b>	<b><u>X</u></b>	-
<b><u>M171</u></b>	<b><u>53</u></b>	<b><u>18301 S Ridgeland Post 2 - 183rd St Pump and Tanks</u></b>	<b><u>2.91</u></b>		<b><u>X</u></b>
<b><u>M172</u></b>	<b><u>45</u></b>	<b><u>183rd st pond between 91st ave and Hilltop Ct</u></b>	<b><u>2.21</u></b>	<b><u>X</u></b>	-
<b><u>M173</u></b>	<b><u>67</u></b>	<b><u>88th Ave parkways both sides from Brookside Glen Dr to southern village boundary</u></b>	<b><u>1.59</u></b>	<b><u>X</u></b>	-
<b><u>M174</u></b>	<b><u>68</u></b>	<b><u>Brookside Glen Dr parcel perpendicular to</u></b>	<b><u>0.18</u></b>	<b><u>X</u></b>	-

		<u>Meadows Edge Trl</u>			
<u>M175</u>	<u>77</u>	<u>80th Ave parkways east and west sides</u>	<u>2.10</u>	<u>X</u>	-
<u>M178</u>	<u>11</u>	<u>Oak Park Frontage Rd Island (between 165th Pl and 164th St)</u>	<u>0.46</u>	<u>X</u>	-
<u>M179</u>	<u>11</u>	<u>Vacant Lot (between Sussex Rd and Chelsea Rd)</u>	<u>0.25</u>	<u>X</u>	-
<u>M180</u>	<u>13</u>	<u>Turf Median Half Circle on Ganynelle Rd</u>	<u>0.18</u>	<u>X</u>	-
<u>M181</u>	<u>18</u>	<u>Small parking lot perimeter on 171st st and oak park ave (west of oak park and north of 171st)</u>	<u>0.04</u>	<u>X</u>	-
<u>M182</u>	<u>19</u>	<u>Parkways on N and S forest Glenn (east of ridgeland; including vacant lot)</u>	<u>0.34</u>	<u>X</u>	-
<u>M183</u>	<u>24</u>	<u>Parkway on E side of 88th ave (from 175th St two houses north)</u>	<u>0.11</u>	<u>X</u>	-
<u>M184</u>	<u>26</u>	<u>Vacant Lot (North of 173rd and West of Oriole Ave)</u>	<u>0.10</u>	<u>X</u>	-
<u>M185</u>	<u>26</u>	<u>Rear easement behind homes (West of Ozark Ave, North of 174th)</u>	<u>0.25</u>	<u>X</u>	-
<u>M186</u>	<u>40</u>	<u>Vacant Lot (W of 175th and N of Hickory St)</u>	<u>0.44</u>	<u>X</u>	-
<u>M187</u>	<u>37</u>	<u>80th Ave East Parkway (From Cartier Ave to Champlain Ave)</u>	<u>0.20</u>	<u>X</u>	-
<u>M188</u>	<u>51</u>	<u>Retention area (N of 183rd St and E of Harlem Ave)</u>	<u>0.22</u>	<u>X</u>	-
<u>M189</u>	<u>51</u>	<u>183rd st North Parkway (W of M150 to about 200 feet before 65 Ct)</u>	<u>0.57</u>	<u>X</u>	-
<u>M190</u>	<u>57</u>	<u>183rd Pl north side parkway (W of Crossing Dr)</u>	<u>0.88</u>	<u>X</u>	-
<u>M192</u>	<u>68</u>	<u>Tinley Terrace mowing strip</u>	<u>0.49</u>	<u>X</u>	-
<u>M193</u>	<u>22</u>	<u>LaGrange Rd medians (171st St to 179th St)</u>	<u>3.51</u>	<u>X</u>	-
<u>M196</u>	<u>26</u>	<u>Tinley Downs Northern Portion(mowed weekly)</u>	<u>6.37</u>	<u>X</u>	-
<u>M197</u>	<u>26</u>	<u>Pond area N of 172nd and E of 80th</u>	<u>0.54</u>	<u>X</u>	-



<b><u>M198</u></b>	<b><u>26</u></b>	<b><u>Tinley Downs Southern Portion(mowed on demand)</u></b>	<b><u>4.92</u></b>	<b><u>X</u></b>	-
<b><u>M199</u></b>	<b><u>28</u></b>	<b><u>East side of southernmost tip of 69th ave</u></b>	<b><u>0.11</u></b>	<b><u>X</u></b>	-
<b><u>M200</u></b>	<b><u>18</u></b>	<b><u>S of "H" shaped building E of Harlem ave</u></b>	<b><u>0.34</u></b>	<b><u>X</u></b>	-
<b><u>M201</u></b>	<b><u>1</u></b>	<b><u>Post 6</u></b>	<b><u>0.02</u></b>	<b><u>X</u></b>	-
<b><u>M203</u></b>	<b><u>22</u></b>	<b><u>Vacant Lot 9559 175th St</u></b>	<b><u>0.54</u></b>	<b><u>X</u></b>	-
<b><u>M204</u></b>	<b><u>32</u></b>	<b><u>Parkways and perimeter areas around Panduit Pond</u></b>	<b><u>1.40</u></b>	<b><u>X</u></b>	-
<b><u>M205</u></b>	<b><u>10</u></b>	<b><u>Fire station 47 property and parkways</u></b>	<b><u>0.36</u></b>		<b><u>X</u></b>
<b><u>M206</u></b>	<b><u>30</u></b>	<b><u>Vogt Plaza</u></b>	<b><u>0.04</u></b>		<b><u>X</u></b>
<b><u>M207</u></b>	<b><u>67</u></b>	<b><u>Fairfield Glen - parkway - wetlands</u></b>	<b><u>0.18</u></b>	<b><u>X</u></b>	-
<b><u>M208</u></b>	<b><u>14</u></b>	<b><u>8430 w. 168th St. by creek easement</u></b>	<b><u>0.14</u></b>	<b><u>X</u></b>	-
<b><u>*Refer to Mowing Map book to find sites on corresponding Map/Grid Page Numbers.</u></b>			-	-	-

**LIST OF MAINTENANCE SERVICES TO BE PERFORMED**

A detailed breakdown of the maintenance category that applies to each site can be found above and on the bid tab pages. In general, standard turf only sites require treatment program 1, and select high profile sites require treatment program 2.

**TREATMENT PROGRAM 1**

This is the standard turf areas treatment program intended to manage turf in Village owned and Village maintained areas. Apply two rounds of treatments throughout standard turf areas annually. One application during the spring application window and once in the late summer application window. Any scheduled herbicide applications require four (4) days advanced notice to VOTP, and are subject to approval. Certain public buildings and facilities may require weekend or after hours applications, as directed by VOTP. All applications are to be performed in accordance with the manufacturer’s specifications, by a state licensed pesticide applicator. Chemical Specifications are noted below.

**TREATMENT PROGRAM 2**

This is an intense treatment program intended to keep high profile Village sites looking their very best, including turf as well as landscape beds. Certain public buildings and facilities such as Village Hall may require weekend or after hours applications, as directed by VOTP. The program consists of four (4) annual applications for turf areas, and three (3) applications of appropriate herbicide to manage weeds and vegetation in planting bed areas. In addition to applications, this program also includes plant health care monitoring. During their scheduled visits, the Contractor shall monitor and identify any plant

diseases and pests, and suggest treatment strategies with the Street Superintendent. Any treatments chosen will be considered additional services, and are subject to approval through a new proposal. Chemical Specifications are noted below.

### **LAWN CHEMICAL APPLICATION SPECIFICATIONS**

The following products or approved equals

#### **Spring Application: Between April 10<sup>th</sup> and April 30<sup>th</sup>**

25-0-5 + 20% Barricade, ¾ lb. rate, escalate low-odor broadleaf weed control

- Granular fertilizer over all properties
- Crabgrass pre emergence weed control over all properties
- Post emergence weed control
- Includes no charge for going back to retreat weeds within 30-days of application at any given site if necessary

#### **Late Spring/Early Summer Application: May 24<sup>th</sup> to June 7<sup>th</sup>**

17-0-3 Liquid Weed Control or depending on weeds present low-odor broadleaf weed control

- Granular fertilizer over all properties
- Post emergence weed control
- Includes no charge for going back to retreat weeds within 30-days of application at any given site if necessary

#### **Late Summer Application: July 23<sup>rd</sup>-August 6<sup>th</sup> (At least 30 days after previous application)**

25-0-5, post-emergent

- Granular fertilizer over all properties
- Post emergence weed control
- Includes no charge for going back to retreat weeds within 30-days of application at any given site if necessary

#### **Fall Application: September 7<sup>th</sup> to September 30<sup>th</sup>**

25-0-5, 1 lb rate, post-emergent low-odor broadleaf weeds control as needed

- Granular fertilizer over all properties
- Post emergence weed control
- Includes no charge for going back to retreat weeds within 30-days of application at any given site if necessary

## **LANDSCAPE BEDS/VEGETATION MANAGEMENT SPECIFICATIONS**

### **Vegetation Control applications for beds**

- 3 X applications total: Spring, Summer & Fall
- Razor & Surflan (depending on area treated)

*Below are possible treatments if problem exists. Plant Health Care monitoring will determine if action is required, and treatments will be approved on an as needed "on-demand" basis.*

## **LANDSCAPE BEDS/ PLANT HEALTH CARE SPECIFICATIONS (ON-DEMAND ONLY)**

### **Spring Fertilization: April**

17-2-5 deep root feeding

### **Late Spring Insect & Disease Application: Late May (conditions depending)**

Insecticide: Tristar & Miticide

Fungicides: Tourny

### **Early Summer Insect & Disease Applications: Late June / Early July**

Insecticide: TriStar & Miticide

Fungicide: Tourny

### **Fall Fertilization: September**

17-2-5 deep root feeding

## **CORE AERATION SPECIFICATIONS (ON-DEMAND ONLY)**

### **After September 6<sup>th</sup> but before October 15<sup>th</sup>**

- Aerator holes shall be 3 inches deep, no more than 4 inches apart and generally no less than ¾ inch in diameter.
- If applicable, cleanup of any adjacent hard surfaces or paved areas must be done prior to departing the property

**PARK HARDWARE - ORLAND HILLS**  
**9545 W. 167TH ST**  
**ORLAND HILLS, IL 60477**

**PHONE: (708) 460-8140**

RETURNS w/RECEIPT accepted for 30 days!

TP PUBLIC WORKS/STREETS  
 16250 S. OAK PARK AVE

CUST # 891432  
 TERMS: NET 25TH

INV # 037265/2  
 DATE : 3/04/21  
 CLERK: KS  
 TERM # 572


TINLEY PARK IL 60477

TIME : 3:09  
 \*\*\*\*\*  
 \* INVOICE \*  
 \*\*\*\*\*

QUANTITY	UM	ITEM	DESCRIPTION	SUG. PRICE	PRICE/PER	EXTENSION
4	EA	2108520	MAGNETIC HOOK 2" 20#PULL	4.99	3.99 /EA	15.96CN
			<b>REPRINT</b>			
				** AMOUNT CHARGED TO ACCOUNT **		
				15.96	TAXABLE	0.00
					NON-TAXABLE	15.96
					SUB-TOTAL	15.96
					TAX AMOUNT	0.00
					TOTAL INVOICE	15.96

ACE REWARDS ID # 1981801755

(CONNIE YOUPEL )

**X** 

Received By

**Exhibit B**

**INSURANCE REQUIREMENTS**

(See Risk Manager for Insurance Requirements)





**ADDITIONAL REMARKS SCHEDULE**

AGENCY Arthur J. Gallagher Risk Management Services, Inc.		NAMED INSURED TruGreen Limited Partnership 1790 Kirby Parkway Forum II Tower Memphis TN 38138	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

**ADDITIONAL REMARKS**

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,**  
**FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE**

#990056 4/11 All Workers Compensation policies have \$2,000,000 Deductible. Effective 3/1/20 the state of Texas is no longer a covered state under the workers compensation policy.  
 The Village of Tinley Park and its officers, officials, Village President and Board of Trustees, agents, employees, volunteers, representatives, assigns, successors, transferees, licensees, invitees, and attorneys are included as additional insured per the terms and forms above.



# ADDITIONAL REMARKS SCHEDULE

AGENCY Arthur J. Gallagher & co.	NAMED INSURED TruGreen Limited Partnership
POLICY NUMBER see certificate	
CARRIER see certificate	NAIC CODE
	EFFECTIVE DATE: 1/1/2021

## ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Additional Description of Operations / Locations / Vehicles:

### Additional Information

\*The Named Insured includes (but is not limited to):

TruGreen Holding corporation

TruGreen, Inc.

TruGreen companies LLC

TruGreen Limited Partnership

EG Systems, LLC

d/b/a Scotts Lawn Service

d/b/a Action Pest Control

d/b/a Ortho Pest Control

Outdoor Home Services, Inc.







# ADDITIONAL REMARKS SCHEDULE

Page    of   

AGENCY Arthur J. Gallagher & co.		NAMED INSURED TruGreen Limited Partnership	
POLICY NUMBER see certificate			
CARRIER see certificate	NAIC CODE	EFFECTIVE DATE: 1/1/2021	

## ADDITIONAL REMARKS

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- TruGreen Limited Partnership

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 d/b/a Scotts Lawn Service  
 d/b/a Action Pest Control  
 d/b/a Ortho Pest Control

Outdoor Home Services, Inc.

STATE OF ILLINOIS        )  
COUNTY OF COOK        )     SS  
COUNTY OF WILL        )

CERTIFICATE

I, KRISTIN A. THIRION, Village Clerk of the Village of Tinley Park, Counties of Cook and Will and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. 2021-R-020, **“A RESOLUTION APPROVING A CONTRTACT WITH TRUGREEN FOR THE VILLAGE OF TINLEY PARK LAWN CARE PROGRAM,”** which was adopted by the President and Board of Trustees of the Village of Tinley Park on March 16, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Tinley Park this 16<sup>th</sup> day of March, 2021.

  
\_\_\_\_\_  
KRISTIN A. THIRION, VILLAGE CLERK